



(please see additional notes about Gift Aid overleaf)

#### Notes

1. If your declaration covers donations you make in the future;
  - a. Please notify us if you change your name or address while the declaration is in force
  - b. You can cancel the declaration at any time by notifying us
2. You must pay an amount of income tax and/or capital gains tax at least equal to the tax that we reclaim on your donation in the tax year (currently 28p for each £1 you donate). If in the future your circumstances change and you no longer pay income or capital gains tax you should cancel your declaration.
3. If you pay tax at the higher rate you can claim further tax relief in you Self Assessment tax return. If you are unsure where your donations qualify for Gift Aid tax relief please ask your local tax office for leaflet IR113 Gift Aid.